

Presentation Skills



What We Will Cover:

- Communication Skills
- Positive Self Talk
- Body Language
- Your Speaking Voice
- Overcoming Nerves
- Dealing with Uncomfortable Situations
- Step by Step Guide to Preparing for your Presentation

A great presenter has two unique qualities: appropriate skills and personal confidence. This confidence comes from knowing what you want to say and being comfortable with your communication skills. In this one day workshop, you will master the skills that will make you a better speaker and presenter. Whether you are presenting your ideas to an individual or to a board of directors – preparation is the key. This workshop will teach you the simple processes you can use to ensure you deliver a relevant, interesting and confident presentation that meets the expectations of your audience -every time!

How You Will Benefit:

- Gain rapport with your audience
- Reduce nervousness and fear
- Recognize how visual aids can create impact and attention
- Create a professional presence
- Learn a method that will help you to prepare for any presentation with ease.

What's included:

- Instruction by an expert facilitator.
- Small interactive classes.
- Personalised certificate of attendance.
- Comprehensive course manual.

Duration:

- 1 Day Workshop

Interested in attending this program?

contact Morton Learning on 1300 855 417 or email info@mortonlearning.com.au.
Or book online at www.mortonlearning.com.au